**Message from Tom**

tba

**Salute Our R.A.I.S.E. Award Winners**

Congratulations to our Quarterly R.A.I.S.E. Award winners, **Kalliope King** and **Shirl Raulerson**, representing the Individual Contributor category, and **Maggie Fischer**, representing the Leader category! We appreciate your support in recognizing your outstanding peers and leaders who exhibit the R.A.I.S.E. values. Thank you for your nominations! The deadline to submit nominations for the next quarter is **March 23**. [Click here](https://ufl.qualtrics.com/jfe/form/SV_3WQBVoAs9JXNVk1) to nominate a deserving colleague and remember to provide detailed examples to assist the committee!

(Hyperlink: <https://ufl.qualtrics.com/jfe/form/SV_3WQBVoAs9JXNVk1>)

(See attached JPEG: King RAISE Award; Raulerson RAISE Award; Fischer RAISE Award)

**Debbie Klapp Memorial Award**

Our late colleague, Debbie Klapp, was a consummate professional. She was a strong advocate for her donors and for her college. She mentored other Development professionals and was a great team player. Debbie embodied all of the characteristics a successful development officer should be. The recipient of the Debbie Klapp Memorial Award most closely mirrors those exceptional professional and personal attributes that made her loved and admired by her peers. Congratulations to **Doug Brown** as the recipient of the 2018 Debbie Klapp Memorial Award!

(See attached JPEG: Brown\_Klapp Award)

**Diversity and Inclusion**

**H.A.N.D. (Helping Advancement Nurture Diversity)**

Join us on **March 12** from **1:00 PM to 3:00 PM** in Warrington for the second Quarterly HAND meeting. This quarter we are welcoming Dr. Kate Ratliff, Assistant Professor of Psychology at UF and the Executive Director of Project Implicit. Click here to learn about Dr. Ratliff and Project Implicit. You can RSVP for he meeting here.

(See attached jpeg: HAND Logo)

(Hyperlink: 1 – See attached PDF: March 2018 Invite; 2 - <https://ufl.qualtrics.com/jfe/form/SV_3W8t5vBQ0uyDYY5>)

**NEWS YOU CAN USE**

**State of Florida Dependent Eligibility Verification Audit**

On **March 6**, Health Management Systems, Inc. (HMS) will begin administering a State of Florida Group Health Insurance Dependent Eligibility Verification Audit. HMS will send you a postcard like this if you are to be included in this audit, with specific instructions to follow at a later time. Your response to requests for documentation is mandatory; lack of response could result in a loss of coverage for your dependents. For more information, click [here](https://www.mybenefits.myflorida.com/health/dependent_eligibility_verification).

(See attached PDF: Dependent Audit)

(hyperlink: <https://www.mybenefits.myflorida.com/health/dependent_eligibility_verification>)

**Updates from Talent Management**

* New Hire Memo – Welcome our newest team members!
* Staff Changes Memo

(See attached PDFs: New Hire Memo Feb 2018; Staff Changes Feb 2018)

**OUCH! Magazine – Creating a Cybersecure Home**

Several years ago, creating a cybersecure home was simple; most homes consisted of nothing more than a wireless network and several computers. Today, technology has become more complex and more integrated into our lives. Click here to learn four simple steps to creating a cybersecure home.

(Hyperlink: <https://www.sans.org/sites/default/files/2018-01/201801-OUCH-January-English.pdf?utm_medium=Email&utm_source=Houselist+Ouch&utm_campaign=STH+Ouch!&utm_content=English+Version>)

**Let’s Do Lunch!**

The Let’s Do Lunch Program provides a networking and personal growth opportunity for employees, especially new employees, to go to lunch with one another. If you would like to be a part of the Let’s Do Lunch program or make a change to your current profile, please contact Nina Doyle, [ndoyle@uff.ufl.edu](mailto:ndoyle@uff.ufl.edu). A current list of participants can be found [here](https://intranet.uff.ufl.edu/downloadProtected.axd?param=8vHASykYEYxHh9HCyD2QUA~~).

(Hyperlink: <https://intranet.uff.ufl.edu/downloadProtected.axd?param=8vHASykYEYxHh9HCyD2QUA~~&ticket=180CCCE2256E54E107F352231227834248EE8F381ABCCE946E7CEDACD35F96AEE4B636685CDB372202B6885200E6DD66E9BE6CB5DC1F4DA3F5249AB553AB0E74BB7E5E3AB06B2566E90BFD82540B053A755A8AE86E20C86ADF471C96F909101FB17948751F48B6785CBAFF13CB75EAB00EE466A684E43B2F72A480D9635C9C26D706701DDF08AA17CD76DD30D87322A516850CEA>, mail to: ndoyle@uff.ufl.edu)

**PMRA Lunch + Learn**

After the successful launch of PMRA’s monthly Lunch + Learn program, we are pleased to announce our second Lunch + Learn: *Contact Reports: The Why and the How*. PMRA will present best practices, including: useful information to include, selecting the correct fields to note proper outcomes (i.e., qualification, deferred & disqualified), staff credit and proposal linking, as well as many more tips and tricks to help you manage your portfolio with contact reports!

February’s Lunch + Learn is scheduled for **Friday, February 16th** from **12:00 PM to 1:00 PM** in the EAH Classroom.  Future topics will include: AP reports and dashboards, the 7 Habits of Highly Effective DOs, Excel and LinkedIn, a live Research 101 and more! All are welcome—bring your lunch, ideas, and questions. Drinks will be provided. [Click here to register](https://ufl.qualtrics.com/jfe/form/SV_5ywwx1MGn6OC82p). Questions can be directed to Sharon Brown, [sbbrown@uff.ufl.edu](mailto:sbbrown@uff.ufl.edu).

(Hyperlink: <https://ufl.qualtrics.com/jfe/form/SV_5ywwx1MGn6OC82p>, mail to: [sbbrown@uff.ufl.edu](mailto:sbbrown@uff.ufl.edu))

**3rd Annual Grateful Gator Day**

Grateful Gator Day was established in 2015 to celebrate the philanthropic generosity of University of Florida donors by providing an opportunity for UF students to personally thank donors through multiple communication platforms.

Grateful Gator Day, which takes place on **March 14** from **9:00 AM to 1:00 PM** at the Plaza of the Americas, serves to create a true culture of gratitude by:

1. Educating students about the importance of philanthropy.

2. Showing appreciation to the university’s generous donors.

We would love for your college or unit to participate in this year’s efforts. For more information, view our College and Unit Toolkit or contact Claire Burns at 352-392-7762 or cburns@uff.ufl.edu.

(See attached PNG: GGD\_FB\_Avatar)

(Hyperlink: 1 – See attached PDF: GGD\_CUToolkit\_2018\_R3; 2- mailto: [cburns@uff.ufl.edu](mailto:cburns@uff.ufl.edu))

**DEADLINES/REMINDERS**

* **February 16, 12:00 PM – 1:00 PM – PRMA Lunch + Learn, EAH Classroom**
* **March 6 - State of Florida Dependent Eligibility Audit begins**
* **March 7 - Planning and Budget Package Due**
* **March 12, 1:00 PM - 3:00 PM - H.A.N.D (Helping Advancement Nurture Diversity) meeting, Warrington Conference Room**
* **March 14, 9:00 AM – 1:00 PM - Grateful Gator Day, Plaza of the Americas**
* **March 23 - R.A.I.S.E. Nominations due** ([Click here](https://ufl.qualtrics.com/jfe/form/SV_3WQBVoAs9JXNVk1) to nominate a deserving colleague) (Hyperlink: <https://ufl.qualtrics.com/jfe/form/SV_3WQBVoAs9JXNVk1>)
* **April 23, 3:00 PM – All Staff Meeting**

**ADVANCEMENT SPOTLIGHT**

**Creative Team - Strategic Communications and Marketing**

Text text text text text

Photo (coordinating with Aaron now)

**LEADER CORNER**

**Listen, Learn…then Lead**

In this TEDTalk four-star general Stanley McChrystal shares what he learned about leadership over his decades in the military. How can you build a sense of shared purpose among people of many ages and skill sets? By listening and learning -- and addressing the possibility of failure.

(Hyperlink: <https://www.ted.com/talks/stanley_mcchrystal?referrer=playlist-how_leaders_inspire>)

**HEALTHIER YOU CORNER**

**Chocolate Chili…It’s What’s for Dinner**

Who says chocolate can’t have a place at the dinner table? Thanks to Food52, you can try this hearty Short Rib Chili that includes a dash of chocolatey goodness while still being good for you.

(Hyperlink: <https://food52.com/recipes/7880-short-rib-chili?utm_source=cj&affil=cj&utm_medium=affiliate&utm_campaign=Food52+Shop&company=Skimlinks&website=8248019>)

"Leaders: Your team is full of golden ideas, creativity, and ingenuity. Your job is to mine for gold." Jonathan Michael Bowman